



# Committee minutes

Facilities Committee		
8.9.2017	5:30 PM	H.B.Dupont Middle School
Meeting called by	Ted Ammann	
Type of meeting	Monthly Meeting	
Facilitator	Marcin Michalski	
Attendees	Marcin Michalski, Ted Ammann, Martin Wilson, Mike Hartsky, Jeanette Vickers, Monte Perrino, Cathy Thompson	
Public Comment		
Discussion	There was no public comment	
Approval of Minutes		
Approval of minutes	July minutes were approved	
Major Capital Improvement Phase 1, 2, 3 Update		
Update	There were no change order reports for August. Marcin updated the committee on the track refurbishment projects at Dickinson, McKean, and AIHS. The lower than expected bid for Dickinson allowed him to proceed with the McKean and AIHS track refurbishment at the same time. This will be completed in coordination with school field use in the coming months.	
Facility Use Report		
Update	<p>The new online facility use request system is up and running. This will make it easier for community members to reserve space and will aid in reporting capability. Ted shared a report showing the outside organizations who used Red Clay facilities. The district received approximately \$150,000 through outside rentals. This includes costs that go towards the custodial overtime and extra HVAC fees. There was discussion and general agreement that it is time to review the fee schedule as it hasn't been adjusted in a number of years. The committee requested that the district compare prices with surrounding facilities. There was also a concern raised about the extra custodial efforts resulting from facility use. The current fee structure does not account for extra custodial efforts that are required during regular shifts. As part of the revised fee proposal the committee felt that there should be a mechanism to include fees for this and to provide additional custodial time. Currently, any time that a custodial staff spends preparing/cleaning/ assisting an outside organization may take time away from regular classroom/building cleaning responsibilities. The district will have a proposal to address these for the committee to review at the next meeting.</p>	
Next meeting 11/6/17 @ 6:00pm Highlands Elementary School		
2017-2018 Meeting Schedule: 11/6/17,2/12/18,5/7/18,7/9/18 Locations To Be Determined		