



Committee minutes

Facilities Committee		
7.10.2017		6:00 PM
District Office Conference Room		
Meeting called by	Ted Ammann	
Type of meeting	Monthly Meeting	
Facilitator	Marcin Michalski	
Attendees	Rob Johnson, Marcin Michalski, Ted Ammann, Ken Woods, Martin Wilson	
Public Comment		
Discussion	There was no public comment	
Approval of Minutes		
Approval of minutes	April minutes were approved	
Major Capital Improvement Phase 1, 2, 3 Update		
Update	<p>Marcin updated the committee on summer major capital improvement projects. He discussed the window project at Baltz in detail - updating committee on structural reports from structural engineer. Initial "worst case" reports can be handled with existing contingency and will not affect schedule but the team is reviewing in more detail and will be refining the change order proposal. He also confirmed that as is the district standard, all offices will have at least one operable window.</p> <p>Change Order reports were approved.</p>	
ESCO		
Update	<p>George McDowell discussed the process of reviewing monthly ESCO reports. The team identifies the most significant outliers and digs in to root causes. He showed examples where Warner had a number of spaces that were operating outside of the parameters on a monthly report. When the report was run the next month, there was significant improvement. George also shared some additional reporting that will be implemented - including an "at a glance" report that would show real-time status of all major components. He also confirmed that they were seeing some significant decreases in usage over the summer, meaning that the programming was working. The 4 day work week appears to be saving energy but a full report will be generated at the end of the summer. Marcin shared that the district was running building wide HVAC systems M-R until 12pm to keep building temperatures lower for custodians. Marcin recognized that this would incur additional utility costs but felt that it was the right thing to do to assist the custodians with their summer cleaning responsibilities.</p>	
Next meeting 8/9/17 @ 5:30pm HBMS		
	<p>The committee decided to hold an August meeting to tour some of the summer construction projects that will be wrapping up. The meeting will start at 5:30pm at HBMS on August 9th. From HBMS the group will travel to additional schools and review a yearly facility usage report.</p>	