



# Committee minutes

Facilities Committee		
4.10.2017	6:00 PM	District Office Conference Room
Meeting called by	Ted Ammann	
Type of meeting	Monthly Meeting	
Facilitator	Marcin Michalski	
Attendees	Rob Johnson , Marcin Michalski., Ted Ammann, Jeanette Vickers, Martin Wilson	
Public Comment		
Discussion	There was no public comment	
Approval of Minutes		
Approval of minutes	February minutes were approved	
Major Capital Improvement Phase 1, 2, 3 Update		
Update	<p>Marcin reviewed change order reports and withdrew some AIMS bathroom renovation change orders as we are waiting to see if funding is available.</p> <p>Change Order reports were approved.</p>	
Major Capital Improvement Transfers		
Update	<p>Marcin shared the proposed funds transfers among major capital improvement projects. The committee reviewed them and confirmed that funds were only being transferred from schools where the district completed the scope from the original project. These transferred funds will allow the district to complete the remaining projects.</p>	
Minor Capital Improvement Funds		
Update	<p>Marcin reviewed the proposed minor capital improvement projects on schedule for this summer. Some of these projects will be completed in coordination with major capital improvement to more efficiently complete them while the buildings are under construction.</p> <p>There was discussion about the state budget situation and how minor capital improvement funds could be cut next year so Marcin will not be budgeting 100% of the funds until we have certainty on the total amounts.</p>	
ESCO		
Update	<p>Marcin shared data from the most recent quarter of the ESCO project. The data showed that we are using significantly less kWh and Therms (Measure of gas use) than in our benchmark year but are not yet reaching our guaranteed energy savings. The committee discussed the process to review this and dig in to find the greatest opportunities for improvement. Marcin also shared that the shortfall does not necessarily amount to funds from Seiberlich Trane to match the guarantee. The quarterly data is not normalized for weather and there is additional analysis to determine whether the shortage is based on changes in district useage. Marcin shared facility use by outside groups as an example where there may be additional energy usage that is exempt from the guarantee.</p>	
Next meeting		
	<p>The committee agreed to hold the next quarterly meeting on July 10<sup>th</sup> at 6pm, in the board room.</p>	



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