



Committee minutes

Facilities Committee	
1.9.2017	6:00 PM
District Office Break Room	
Meeting called by	Ted Ammann
Type of meeting	Monthly Meeting
Facilitator	Marcin Michalski
Attendees	Ken Woods, Rob Johnson , Marcin Michalski., Ted Ammann, Mike Hartsky, Jenette Vickers, George McDowell
Public Comment	
Discussion	There was no public comment
Approval of Minutes	
Approval of minutes	December minutes will be approved in February
ESCO Update	
Update	George McDowell shared the monthly and quarterly process in place for M&V (measurement and verification) of the ESCO program. He showed examples of how variances from targets are identified and investigated. This allows any problems to be rectified more quickly so as to keep the energy budget on track.
Major Capital Improvement Phase 1, 2, 3 Update	
Update	Marcin reviewed scope for Lewis Elementary summer construction as well as a timeline for bidding. Change Order reports were approved.
Facilities Rental Procedure	
Update	Ted reviewed a proposal to update the facilities rental procedures. Many renters submit requests each year for the same season/rentals. There can be confusion if a new group submits a form too early and reserves space that is historically rented by a different organization. The proposal would give current renters in good standing a first right of refusal for locations, times, and seasons up until a specific date. Once that date arrives, the space would be available for new renters.
Next meeting	
	The next meeting is scheduled for 2/13/17 in the District Office and will include an approval of facility rental procedure changes as well as a major cap. update.