



Committee minutes

Facilities Committee	
9.14.2020	6:00 PM
Meeting called by	Ted Ammann
Type of meeting	Monthly Meeting
Facilitator	Marcin Michalski
Attendees	Marcin Michalski, Ted Ammann, Monte Perrino, Beverly Allen, Kalli Butt, Jose Matthews
Public Comment	
Discussion	No public comment
Facility Preparation for Return to School	
Update	<p>Marcin reviewed the status of preparing buildings for students. Updates on the following topics:</p> <ol style="list-style-type: none"> 1. Upgraded hand soap (foaming to lather with cooler temperature water) 2. Hand sanitizer dispensers installed in all classrooms along with mobile stations in each school 3. Training custodians on appropriate cleaning - e.g. dwell time 4. Sanitizing wipes for all office staff 5. Plexi-glass panels for public facing office employees 6. Isolation rooms for nurses 7. Upgraded filters in classrooms 8. HEPA portable filters for nurses as well as to assist with "deep cleaning" 9. Spray disinfectant and isopropyl alcohol available in each teacher's room 10. Outside air exchange such that each classroom's air is replaced 4x an hour 11. Occupancy sensor disabled 12. System run 2 hours prior and 2 hours after student occupancy 13. Contracted with balancing contractor to randomly check classrooms for HVAC operation <p>During discussion, it was suggested that teachers receive some training on cleaning. Other organizations have found that the absentee rate can be high due to self assessments so teachers should be prepared to assist in wiping down classroom desks in the appropriate manner.</p>
Facilities Assessment	



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Update	<p>Marcin has begun the first step towards the next major capital improvement project. While we are not recommending a referendum now, there is a lengthy lead time to a well planned capital project. The first step will involve meeting with district facilities staff to discuss various aspects of our facilities. The team will then expand to school discussions with chief custodians as well as principals to discuss building upgrades/changes. The timeline is set for a submission of a certificate of necessity to DOE by September 1, 2021. Marcin will provide updates on the progress at each facilities committee meeting.</p>
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Clean Campus Awards

Update	<p>Rob Johnson's term has expired and he is willing to serve an additional term. The by-laws currently limit community members to two 3 year terms. We will be soliciting community interest in serving on the committee. The committee voted to propose an amendment to the bylaws so that the committee can submit a community member who has already served two terms. This will be presented to the board at the October board mtg.</p> <p>Additional changes in membership. The AFSCME rep. for the 20-21 school year will be Monte Perrino (Chief Custodian at the Cab Calloway Campus).</p> <p>Beverly Allen will continue as the RCEA representative.</p> <p>Jose Matthews will serve as a board representative along with Martin Wilson and Jason Casper</p>
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Next meeting

Update	<p>The committee felt that it made sense to continue with a quarterly meeting schedule and we will plan to hold our next meeting in person at the District office using appropriate social distancing.</p> <p>20-21 Meeting Schedule September 14, 2020 December 14, 2020 March 15, 20221 June 14, 2021</p>
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Next meeting: 12/14/20 - Baltz Board Room, District Office, 1502 Spruce Avenue, Wilmington, DE