



Committee Minutes

Community Financial Review Committee		
1.17.2017	6:30 – 9:00 PM	Brandywine Springs School Teachers' Lounge
Meeting called by	Jane Rattenni, Chair	
Type of meeting	Monthly Financial Review	
Facilitator	Jane Rattenni, Community Member	
Minutes	Laura Palombo, Red Clay	
Timekeeper	Jane Rattenni, Red Clay CFO	
Attendees	Lynn McIntosh, Larry Miller, Tom Pappenhagen, Jane Rattenni, Fairlight Zimmerman, Community Members; Robert Chase, RCEA Member;	
	Jill Floore, Red Clay CFO	
Minutes		
	Jane Rattenni, Red Clay CFO	
Discussion:	The December 2016 meeting minutes & transcript were reviewed.	
Changes in tonight's agenda. Mr. Simmonds is unable to attend and present on Federal Programs. Due to tonight's lack of quorum, the vote on CFRC Bylaws is tabled until the next meeting. Mr. Pappenhagen made a motion to accept the minutes and Mr. Miller seconded. The motion carried.		
Action Items	Person Responsible	Deadline
Federal Programs Presentation	Michael Simmonds	Feb Meeting
Bylaws	Jill Floore	Feb Meeting
Monthly Expenditure Reports		
	Jill Floore, Red Clay CFO	
Discussion:	Ms. Floore presented the expenditure reports for December 2016. Mr. Miller made the motion to accept the reports as presented and Mr. Pappenhagen seconded. The motion carried.	
Action Items	Person Responsible	Deadline
Governor's Recommended Budget		
	Jill Floore, Red Clay CFO	
Discussion:	Ms. Floore noted the key points of the Governor's Recommended Budget to the Committee for discussion.	
Action Items	Person Responsible	Deadline
Construction Audit		
	Jill Floore, Red Clay CFO	
Discussion:	Ms. Floore presented the construction audit report to the Committee.	
Action Items	Person Responsible	Deadline
WEIC		
	Jill Floore, Red Clay CFO	
Discussion:	Ms. Floore updated the Committee on the next WEIC meeting.	
Action Items	Person Responsible	Deadline
Meeting date and place	Jill Floore	Prior to WEIC



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Announcements		
	Jill Floore, Red Clay CFO	
Discussion:	The next meeting will be held February 13, 2017 in the Brandywine Springs School Teachers' Lounge. Mr. Michael Simmonds, Red Clay Manager of Federal Programs will present.	
Action Items	Person Responsible	Deadline