



Committee Minutes

Community Financial Review Committee			
9.20.2016		6:30 - 9:00 PM	Conrad Schools of Science Library
Meeting called by	Jane Rattenni, Chair		
Type of meeting	Monthly Financial Review		
Facilitator	Larry Miller, Community Member		
Minutes	Laura Palombo, Red Clay		
Timekeeper	Larry Miller, Community Member		
Attendees	Monica Henry, Larry Miller, Lynne McIntosh, Tom Pappenhagen and Fairlight Zimmerman, Community Members; Michael Piccio BOE Member; Robert Chase, RCEA Member; Jill Floore, Red Clay; Marcin Michalski, Red Clay Manager of Facilities		
Minutes			
	Larry Miller, CFRC Community Member		
Discussion:	A review of the July 2016 meeting minutes. Ms. Henry made the motion to accept the minutes and Mr. Piccio seconded. The motion carried.		
Action Items	Person Responsible	Deadline	
Monthly Expenditure Reports			
	Jill Floore, Red Clay CFO		
Discussion:	Ms. Floore presented the expenditure reports for the end of August 2016. Mr. Chase made the motion to accept the expenditure reports and Ms. Zimmerman seconded. The motion carried.		
Action Items	Person Responsible	Deadline	
Financial Position Report			
	Jill Floore, Red Clay CFO		
Discussion:	Ms. Floore presented the Financial Position Report of July 1, 2016. Ms. McIntosh made the motion to accept the Financial Position Report and Mr. Miller seconded. The motion carried.		
Action Items	Person Responsible	Deadline	
WEIC Update			
	Jill Floore, Red Clay CFO		
Discussion:	Ms. Floore updated the Committee on the WEIC progress.		
Action Items	Person Responsible	Deadline	
Charter Funding Update			
	Jill Floore, Red Clay CFO		
Discussion:	Ms. Floore gave an update on the charter funding reported in the News Journal.		
Action Items	Person Responsible	Deadline	
Unit Count State Audit			
	Jill Floore, Red Clay CFO		
Discussion:	There were no findings for Red Clay in the State Unit Count Audit.		



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Action Items	Person Responsible	Deadline
CFRC ByLaws		
	Jill Floore, Red Clay CFO	
Discussion:	Ms. Floore distributed proposed revisions to the CFRC ByLaws reviewed by legal counsel.	
Action Items	Person Responsible	Deadline
Vote on Revisions	CFRC	October Meeting
Abandoned Property		
	Larry Miller, CFRC Community Member	
Discussion:	Ms. Floore contacted the DE Comptroller General and updated the Committee on his remarks regarding abandoned property and its effect on the Governor's Budget.	
Action Items	Person Responsible	Deadline
Tour of Conrad Schools of Science Upgrades		
	Marcin Michalski, Red Clay Manager of Facilities	
Discussion:	Mr. Michalski explained the referendum directed upgrades to Red Clay buildings and gave a tour of Conrad Schools of Science.	
Action Items	Person Responsible	Deadline
Tour of Richardson Park Elementary School upgrades	Marcin Michalski	October Meeting.
Announcements		
	Larry Miller, CFRC Community Member	
Discussion:	The next meeting will be held October 11, 2016 in the Richardson Park Elementary Library.	
Action Items	Person Responsible	Deadline