



Transportation

Operations
Policy
5003

Policy Statement

- Unless otherwise required by state law or regulation, the District shall provide transportation for students between their home and their school only when such transportation is funded by the state. This restriction shall not apply to transportation for special programs or events.
- The District shall provide transportation for students enrolled under the school Choice program, as outlined in Policy 8013 and state law.
- Students living within walking distance of their school may be transported if hazardous walking conditions exist and are confirmed by the state.
- Students with disabilities shall be afforded transportation as required by law.
- The District shall purchase, equip, and maintain vehicles; contract for school bus services; or use a common carrier or municipally-owned transit system for the transportation of students to and from school at regularly scheduled hours and for the transportation of students on field trips and athletic trips.

Safety

- The District's transportation program shall meet all state and federal requirements. This includes vehicles used by private carriers contracted to the District.
- Bus stops shall be limited where possible so that students from several homes can meet at a central point for group pick-up.
- Emergency evacuation drills shall be conducted regularly.
- All vehicles used to transport students shall be properly maintained.
- Generally, school buses shall be equipped with two-way radios.

Student Conduct

- The right of students to ride a bus is contingent upon their good behavior and observance of regulations.
- The driver of a school bus shall be responsible for the safety of student on the bus and while entering and leaving the vehicle.
- The bus driver shall notify the Supervisor of Transportation and the principal of the school if any student persists in violating rules of conduct.
- After due warning to the student and his/her parents, the principal may withhold the privilege of riding the school bus.

Student Transportation in Private Vehicles

- A staff member may transport a student or group of students

	<p>in his/her own car for school-related purposes only with authorization as noted below and parental permission.</p> <ul style="list-style-type: none"> • School administrators, school nurses, and other pupil services personnel designated by the Superintendent are granted standing authorization by the Board for student transportation. Other professional staff members such as coaches or activity sponsors may, in exceptional cases, be granted permission by the school principal to provide student transportation. • Those with authorization to use their own cars to transport students shall be insured for personal injury liability and property damage. • Parents shall not be asked to provide transportation for student groups for school-related activities nor shall students transport other students on school-sponsored trips. 	
Definitions		
Responsibility	The Superintendent shall be responsible for compliance.	
References	<p>14 Del. C. Ch. 29 21 Del. C. §§2708-2709 14 DE Admin Code 1101-1105</p> <p>Related policies: 4004 Drug- and Alcohol-Free Workplace, 5001 Operations Goals, 8013 School Choice Enrollment</p> <p>Related documents: Student Code of Conduct; Administrative Memoranda “Transportation of Ill or Injured Students,” “Transportation of Kindergarten or Special Education Students,” “Transportation of Students in Private Vehicles,” and “Use of Seat Belts and Car Seats”</p>	
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