



## Data Management

Operations  
Policy  
5005

### Policy Statement

The Superintendent shall implement a comprehensive data management system for the District. The system shall provide data for

- State and Federal reporting requirements
- Comprehensive short and long range planning
- Evaluation of programs and systems
- Public communications regarding the status of schools and the District

Dissemination of data shall be systematic, regular, and timely.

The system shall have safeguards to protect the accuracy and integrity of the data and address best practices to protect information from unauthorized and inappropriate release.

### Responsibility

The Superintendent shall be responsible for compliance.

### References

Related policies: 4014 Personnel Records, 5006 Technology, 8018 Student Information

Related documents: Information Security Manual; Red Clay Consolidated School District Administrative Memoranda “Data Collection and Research,” “Internal Data Analysis Reports,” and “Requests for District Software Creation/Modification”

### Adoption Date

Date of manual adoption

### Revision/ Review Date

09/16/2009; 06/21/2023