



Board Policy

Board Meetings

**Board
Operations
Policy 2004**

Policy Statement

- All Board meetings shall be held in accordance with state law.
- Unless proscribed by law or conflicting Board policies, *Robert's Rules of Order Newly Revised* shall govern the Board's proceedings.
- Notifications of all Board meetings shall be posted in advance.
- Dates of regular meetings shall be provided in annual announcements.
- Notice of all regular and special meetings shall be provided seven days in advance or, if the meeting is scheduled in less than seven days, within 24 hours.
- Only emergency meetings necessary for the immediate preservation of public peace, health, or safety may be called without 24 hour public notice.
- The Superintendent, as Executive Secretary of the Board, shall provide an agenda based on Board input prior to each meeting.
- Any Board member may add items to the agenda.
- Requests to add specific topics to the agenda shall be made through normal public input or administrative channels.

Responsibility

The Board President and the Superintendent, as Executive Secretary to the Board shall ensure that the policy is followed.

References

14 Del. C. §1043, §1049
Related Policies: 1005 Input in Decision Making, 2006 Communications and Presentations to Board
Related Documents: *Robert's Rules of Order Newly Revised*

Adoption Date

Date of manual adoption (as BDB, BDC, BDDA, and BDDF), 08/19/1981 (as BDA, BDDC, BDDD, BDDE, and BDDG)

Revision/ Reapproval Date

Revised: 02/18/2009, 04/18/2012