



Board Policy

New Board Member Orientation

**Board
Operations
Policy 2007**

Policy Statement

The Superintendent shall arrange for the orientation of newly elected or appointed Board members. The orientation shall include the following:

- Provision in a timely fashion of an information packet that contains all current policies and procedures, Board and administrative staff contact information, Board and District goals, the District's current budget and latest financial statement, and school and District profiles. The packet may be provided wholly or partially electronically.
- Invitations to all public Board meetings and workshops occurring before the new member takes office
- Orientation sessions with the Deputy and Assistant Superintendents to discuss services provided
- Meeting(s) with officers of the Board to clarify Board procedures
- Provision of a calendar of set and tentative meeting dates for the next fiscal year
- Explanation of the processes through which Board members may schedule school visits, request information or support from District staff, and manage complaints
- Explanation of the law regarding executive sessions and the meaning of privileged information.

The Board also strongly recommends that newly chosen Board members attend conferences, workshops, seminars, and meetings, including those sponsored by the Delaware School Boards Association and the State Board of Education that enhance the skills needed to lead the district.

Responsibility

The Board President and the Superintendent, as Executive Secretary to the Board shall ensure that the policy is followed.

References

Related Policies: 2003 Board Organization
Related Documents: New Board Member Orientation Handbook,
State Board of Education's Handbook for School Boards

Adoption Date

05/20/2009

Revision/ Reapproval Date