



Board Policy

Board-Superintendent Relationship

**Board
Operations
Policy 2009**

Policy Statement

- The Board shall be responsible for the general supervision of the District and shall seek the counsel and advice of the Superintendent on all matters pertaining to the operation of the District.
- The Superintendent shall be the chief administrative officer of the District and Executive Secretary of the Board.
- The Superintendent shall provide the Board with professional counsel and advice on all matters.
- The Board shall develop policies governing the operation of the schools and the District.
- The Superintendent shall have the duty and authority to administer the District in accordance with state and federal law; the policies, rules, and regulations of the State Board of Education; and the policies of the District.
- The Board shall establish goals for the District and shall conduct annual evaluation of the Superintendent's performance and progress toward the goals.
 - 1) Annual goals are set in August; educational goals must align with the Strategic Plan; Board representatives and the Superintendent determine these goals
 - 2) A personal goal may also be set
 - 3) The whole Board with the Superintendent, will have a Formative discussion in Executive Session in January-February
 - 4) The Summative Evaluation happens by July 1 between the Board and the Superintendent in Executive Session; The signed document is placed in his/her personnel file
- The Board shall provide the Superintendent with ongoing professional development opportunities following his/her appointment.
- Board members shall inform the Superintendent of District-related issues and problems when they become aware of them. They shall refer all appeals, complaints, and other communications regarding District administration to the Superintendent.
- Upon request, the Superintendent shall provide Board members with information about any particular area of District operations, unless the request will involve significant staff time. Requests that entail compilation of

	<p>material not readily available or significant staff time shall require the Board’s approval. Requests will be answered in a reasonable timeframe.</p> <ul style="list-style-type: none"> • The Board shall channel communication with District administration through the Superintendent or his/her designee unless it involves only a factual inquiry or provision of readily available information. • The Board and Superintendent shall respect the confidentiality of matters discussed in executive session. 	
Responsibility	The Board President and the Superintendent shall ensure that the policy is followed.	
References	14 Del C. §1091 Related Policies: 2002 Board Powers and Duties, 3002 Superintendent Powers and Duties	
Adoption Date	Date of manual adoption (as CBE)	
Revision/ Reapproval/Date/ Review Date	08/19/1981 (as CB) 12/08/2008 as 2009 Revision: 03/15/2023	