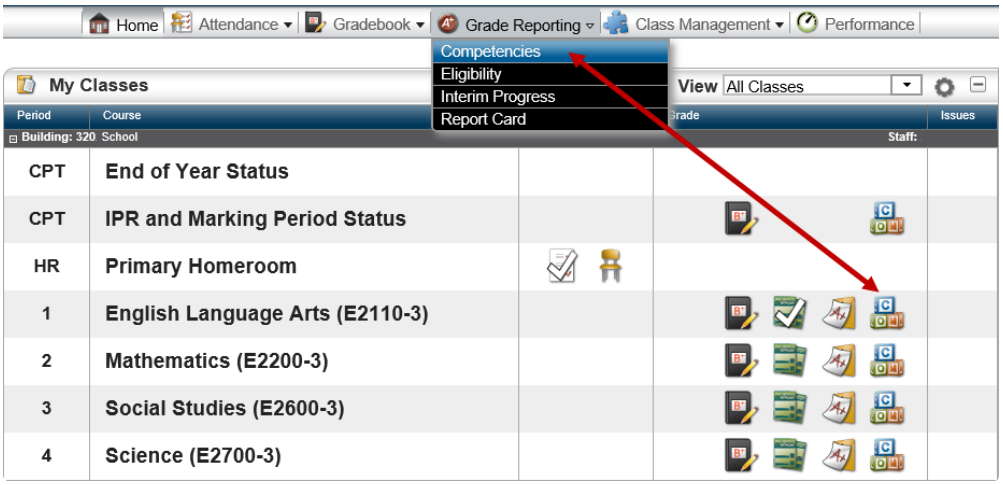
Data Service Center

eSchoolPlus FSS Grades 1-3 Standards & Competency Mark Reporting

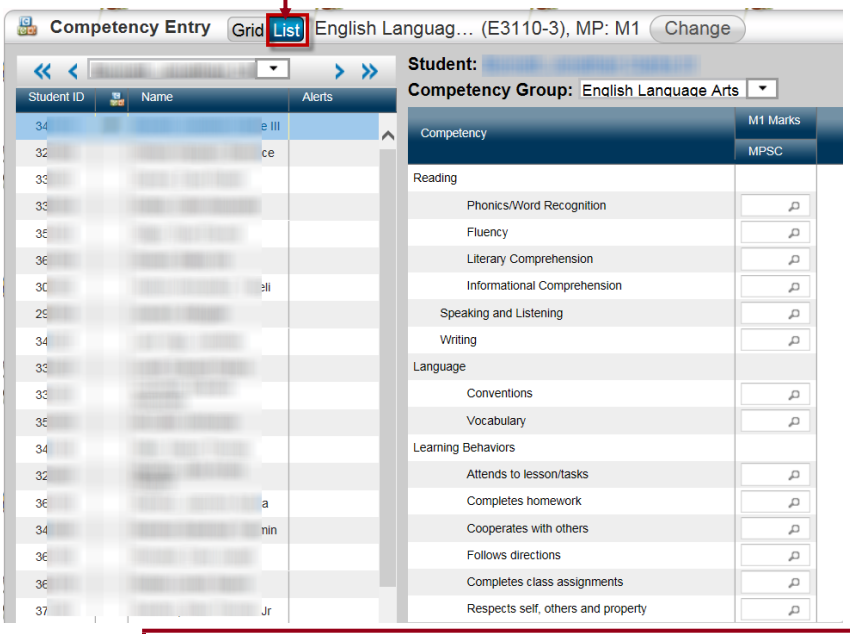


Log into eSchoolPlus Teacher Access Center.

Select the COM icon for the subject on the home screen or select **Competencies** from the **Grade Reporting** menu.

Verify the correct marking period and course are identified.

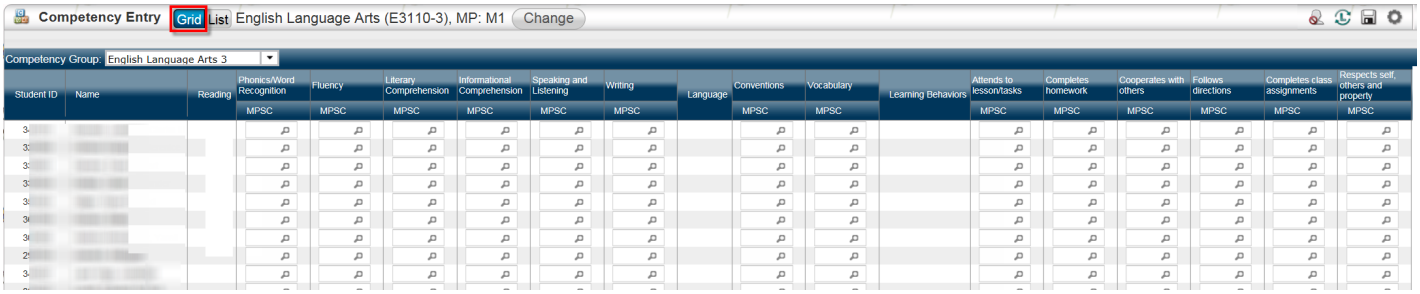
Step 1



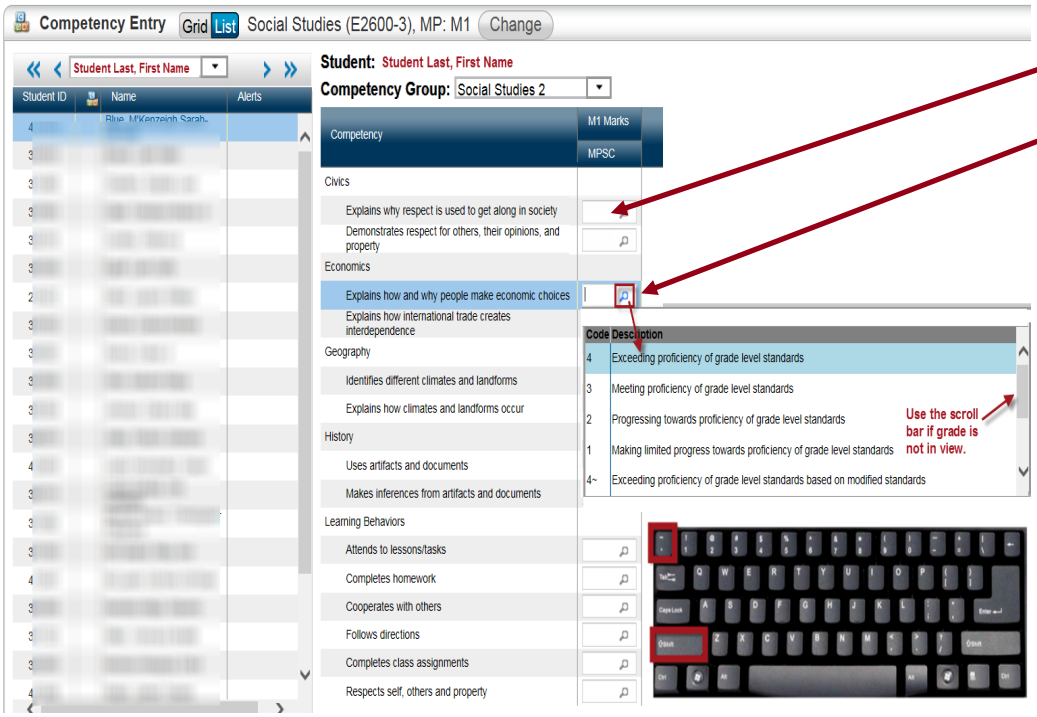
Select how to view the Competency Entry screen:

List: Grade entry is vertically shown on the page.

Grid: Grade entry is horizontally across the page.



Step 2



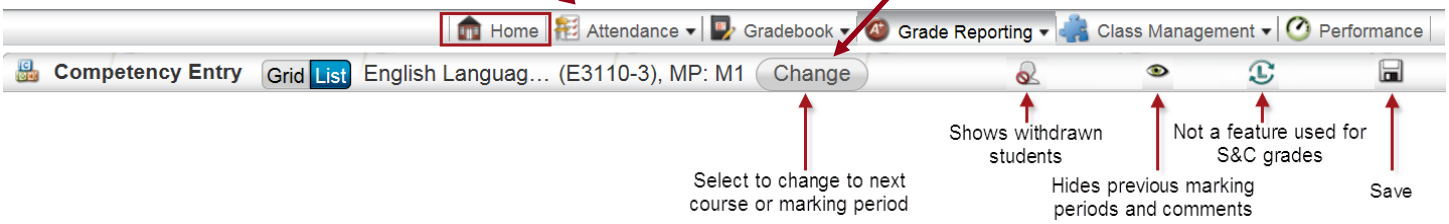
Enter S&C grades **manually** *(see note below for modified grades)* or by using the **magnifier** icon to select the appropriate grade.

Save

*Note: for **modified grades** you will find the ~ symbol in the top-left side of the keyboard. **Hold down the shift and ~ button to enter manually or select the grade from the magnifier***

Step 3

Select the **Change** button to choose another class or the **Home** button from the menu to return to the Home screen.



Step 4

BEFORE LOCKDOWN

MARKING PERIODS 1 THROUGH 3

Before lockdown remember to provide Megan O'Donnell the list of students you would like to request a Parent Conference or their Promotion is in Danger.

MARKING PERIOD 4

Before lockdown remember to provide Megan the students end of year status: Promoted, Retained or Assigned.

Step 5