



Advisory Committees to the Board

School-
Community
Relations
Policy
9004

DRAFT

Policy Statement

- The Board may, by majority vote, establish standing or special committees to assist in research or other well-defined activities in any area of Board responsibility.
- Specific topics for study or activity shall be assigned in writing to each committee upon its creation. immediately following its establishment.
- Committees shall be created by Board vote on a charge statement, which will contain the following:
 - Length of time members shall serve
 - Expectations for members, including length of time members shall serve
 - Specific area of service
 - Resources to be provided by the Board
 - Relationship with the Board, individual Board members, Superintendent, and professional staff
 - Goals
 - Deliverables
 - Scope of responsibility
 - FOIA Obligations
 - Timeline
 - Expectation of members
 - Expected life of committee
- Upon completion of its assignment, each committee shall be dissolved or given a new task by board action.
- Committees shall not continue to serve without definite assignments.
- The Board shall have sole power to dissolve any advisory committees except those required by law. formed through contractual agreement.
- The Superintendent shall designate a district administrator to chair the committee.
- The Superintendent will maintain a list of citizens and staff members who have served on advisory committees, are currently serving, have expressed a willingness to serve, or who may be recommended for such service.

	<ul style="list-style-type: none"> ● When committee members are needed, they should be comprised of following groups: <ul style="list-style-type: none"> ○ Board Members (3) ○ District administration (3) ○ School leadership (3) ○ Teachers (2 chosen by RCEA, 1 by district) ○ Parents and community members (1 per nominating district) ○ If the district administration determines special expertise may be necessary; an outside expert may be appointed by the Superintendent. ● All appointments of citizens to advisory committees shall be made by the Board. ● All appointments of staff members to advisory committees shall be made by the Superintendent with Board approval. ● Board appointed committees must follow all regulations related to the State of Delaware open meeting law. ● The Citizen Financial Review Committee will have its membership determined by a Selection Committee appointed by the Superintendent and in accordance with Title 14, 736. 	
Responsibility	The Board leadership and the Superintendent shall be responsible for compliance.	
References	Related Policies: 1005 Input in Decision Making, 2006 Communications and Presentations, 6001 Fiscal Management, Title 29, Chapter 100, Statutes 10001-10006. Title 14 Education 736 Finance and Personnel	
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