



RED CLAY CONSOLIDATED SCHOOL DISTRICT

## ADMINISTRATIVE MEMORANDUM

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### PETITION FOR REDUCTION IN EXPULSION | 8001.3

Parents may petition to reduce their child's expulsion period by writing a letter to the Deputy Superintendent for Student Support Services. The letter should provide a strong reason or rationale as to why the expulsion period should be reduced. Parents are advised to include with the letter any supportive documentation such as attendance data, grades, and behavior reports from the alternative school. Also, parents should provide a description of any outside services their child is receiving.

Petitions will be given special consideration if (a) the student's return to school is scheduled to occur in the middle of a marking period or at the start of a new school year and/or (b) the letter contains sufficient information to support the petition for a reduction in the expulsion period.

The Deputy Superintendent for Student Support Services will present the petition to the Superintendent, who, upon his/her approval of the petition, will make a recommendation to the Board for their consideration. Once the Board has reached a decision, the Deputy Superintendent for Student Support Services will arrange for the parents and school to be notified of the outcome.

Questions about the information contained in this administrative memorandum should be directed to the Deputy Superintendent.