



RED CLAY CONSOLIDATED SCHOOL DISTRICT
ADMINISTRATIVE MEMORANDUM

INSTALLATION OF OR MODIFICATIONS TO NEW OR EXISTING PLAYGROUNDS | 5010.1

Any school or outside group (e.g., PTA, community organization) that is considering adding or replacing playground equipment on district property must submit, *during the planning phase and prior to any purchasing*, a detailed plan to the Facilities Department for approval. The plan should include information such as drawings, location, type of equipment to be installed, and the identified installer or manufacturer.

Permission to undertake such a project on school grounds must be granted before any work or purchasing is begun.

Any playground equipment being installed or modified on district property must be inspected by a certified inspector, and a letter or certificate of inspection must be forwarded to the Facilities Department to be kept on file.

Questions about the information contained in this administrative memorandum should be directed to the Assistant Superintendent.