



RED CLAY CONSOLIDATED SCHOOL DISTRICT  
**ADMINISTRATIVE MEMORANDUM**

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USE OF SEAT BELTS AND CAR SEATS | 5003.4

All individuals driving or riding in District automobiles are required to use seat belts at all times. It is the responsibility of each individual using a District vehicle to report immediately any malfunctioning seat belt so that it can be repaired promptly.

In addition, any individual employee or parent transporting school children for school-related functions will ensure that all individuals in the automobiles are provided with, and use, operable seat belts.

Any staff member transporting a student who weighs less than 60 pounds must use a child safety car seat as required by law. Any child who has reached the age of 7 or a weight of 60 pounds must wear a properly secured seat belt. No child under 12 years of age and 65 inches tall may sit in the front seat of a vehicle with a passenger side air bag.

Questions about the information contained in this administrative memorandum should be directed to the Assistant Superintendent.