



RED CLAY CONSOLIDATED SCHOOL DISTRICT
ADMINISTRATIVE MEMORANDUM

AUXILIARY HEATING AND COOLING DEVICES | 5001.1

Each building administrator is reminded that the Department of Administrative Services for the State of Delaware specifically prohibits the use of auxiliary heating devices (e.g., portable electric heaters, heat lamps) in school buildings. The use of such devices represents a safety hazard. No exceptions to this regulation will be accepted.

The use of freestanding fans is authorized provided that the units meet the underwriters' laboratory approval and are properly grounded using heavy duty industrial service cords. Freestanding fans must be plugged directly to a ground wall socket and not operated from an extension cord. Caution must be taken not to overload classroom circuits since electrical ignition is the leading cause of industrial fires.

Questions about the information contained in this administrative memorandum should be directed to the Assistant Superintendent.

Office Responsible
References

Authorizing Code
Assistant Superintendent
N/A

RCCSD Board of Education Policy 5001

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