

Evan G. Shortlidge Academy

Shortlidge	8:45-10	10-11	11-12	12-1	1-2	2-3	3-4
Monday	Admin check in with Spec. Ed team DoJo or Zoom communications sent to families K-2	PST team check in for mental health needs/supports Other activities	Grade 2 Teachers Office Hours(Available for parents/students to contact)	Lunch/Plan	Grade 1 Teachers Office Hours(Available for parents/students to contact)	Kindergarten Teachers Office Hours(Available for parents/students to contact)	BLT Meeting
Tuesday	DoJo or Zoom Presentations sent to families K-2	PST team check in for mental health needs/supports Other activities	Grade 2 PLC Literacy Coaches attending	Lunch/Plan	Grade 1 PLC Literacy Coaches attending	Kindergarten PLC Literacy coaching attending	EL/spec ed Teacher collaboration with homeroom teachers
Wednesday	Principal Meeting DoJo or Zoom Presentations sent to families K-2 Spec Ed Team Meeting	10:30 - 11:30 District Ed meeting Other activities Related Arts PLC	11:45-12:45 pm District Psyc/BCBA Meeting Grade 2 Teachers Office Hours(Available for parents/students to contact)	Lunch/Plan	Grade 1 Teachers Office Hours(Available for parents/students to contact)	Kindergarten Teachers Office Hours(Available for parents/students to contact)	EL/spec ed Teacher collaboration with homeroom teachers
Thursday	Spec Ed Team Meeting DoJo or Zoom Presentations sent to families K-2	PST team check in for mental health needs/supports	Grade 2 Teachers Office Hours(Available for parents/students to contact)	Lunch/Plan	Grade 1 Teachers Office Hours(Available for parents/students to contact)	Kindergarten Teachers Office Hours(Available for parents/students to contact)	EL/spec ed Teacher collaboration with homeroom teachers

		Other activities					
Friday	Special Services Meeting DoJo or Zoom Presentations sent to families K-2	10 am BLT meeting Other activities	Grade 2 Teachers Office Hours(Available for parents/students to contact)	Lunch/Plan	Grade 1 Teachers Office Hours(Available for parents/students to contact)	Kindergarten Teachers Office Hours(Available for parents/students to contact)	EL/spec ed Teacher collaboration with homeroom teachers

Other activities include:

Completion of a minimum of 2 hours of **online PD** from the Solution Tree online learning and Trauma Informed Practices (Heather Forbes) resources.

Possible Other Activities: Morning Meeting, long range planning, create enrichment activities, PD when available, contacting the whole class, phone calls to families, small group contact, video recording of a read aloud, professional reading, paperwork, additional office hours **etc.**

- IEP meetings (see Garrison invites)

PLCs: The Grade level PLC invites should go to all of the homeroom teachers, any paraprofessionals at that grade level, ELL for grade level (may rotate each week between the 2), all administrators, special guests if applicable, and any other teachers who request to join your PLC (special education, Rtl, etc.) PLC zoom meeting #9362743920

Team Meetings: If teams would like to have team meetings for additional planning time, that is appropriate use of time. ALL team members are expected to contribute equally and within the team's agreed upon time frame. Contact Maribeth with any requests (staff, families) to enter the building for any reason.